



Where We Are...

At just past the halfway point of the implementation of the Statewide Voter Registration System, I want to report to you that we are in reasonably good shape for meeting our goals for the rest of the year.

This is not to say that everything has gone perfectly. We recently experienced our first significant delay, which involved the delivery to the state of the UAT (User Acceptance Testing) environment. We are aggressively working through the elements of the application that are problematic, and have already resolved many of the outstanding issues. While there will be an impact on the roll-out dates for the pilot counties, there will be no overriding effect on the total project implementation deadline.

Data conversion has gone very smoothly. The data that is ready to be loaded onto the new system is in remarkable shape, thanks to the great efforts of the county election officials working with our data conversion team. I appreciate the attitude of cooperation that has prevailed throughout the data conversion process.

The installation of the new computer and communications hardware in the various county offices is proceeding at the planned rate, with only a few glitches, which were rapidly addressed. I have received positive feedback from many county election officials who appreciate the professionalism of the installers.

T1 (Basic Computer Skills) training is now almost complete, with more than 170 participants, statewide. I hope that those who took basic training are now taking the opportunity to practice their new skills in preparation for the T2 System Training that has begun in some counties and will soon reach every county.

All other elements of the project are on or ahead of schedule.

As everyone involved now knows, the implementation of a new system of this magnitude is a massive undertaking. The work being done by election officials and their staffs in all counties so far has truly been gratifying. The next several weeks will be intense, with a tight SVRS schedule arranged around a very important statewide election. Be assured that we will continue to work flexibly and cooperatively with all counties.

-- **Mike Gallagher** (HAVA Project Manager)



SVRS NEWS

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<http://njelections.org/svrs>



Special thanks to three dynamic women for their help and cooperation with SVRS related activities!

Jane Williams-Warren, Passaic County - President of the Municipal Clerks Association of New Jersey and Municipal Clerk of the City of Paterson - Ever since her service as a member of the HAVA State Plan Committee, Jane has brought to the project her considerable skill and experience, along with her famous good humor. She has recently been most helpful in assisting the setting up SVRS training classes for the Municipal Clerks from New Jersey's 566 communities.

Patricia Di Costanzo, Bergen County - President of the New Jersey Association of Election Officials - Patti has advised our Business Requirements team over several months, and fostered an excellent working relationship between the HAVA Project Team and the members of her organization.

Pat Milligan, Atlantic County - Clerk of the Board of Elections - Pat has been a strong advocate for Boards of Elections around the state and has made numerous trips to Trenton to help shape and test the SVRS system.

... **Hardware, Software and Environment?**

- Installation for the end user equipment (PCs, printers, scanners, barcode readers) continued throughout September, and is complete for all counties, except one. The equipment in Hunterdon County will be installed after October.
- The county server installations began in early September, and continued throughout the month, with installation occurring in 3 to 5 counties each week. Server installs are occurring for the final 5 counties the week of October 3rd.
- The installations of the T1 communication lines in each county also continued in September. There are a few counties remaining, but their T1 installation should be completed in the next week or two.

... **Conversion?**

- The interim/second data pull cycle continued during September, according to schedule. All counties have completed their second pull of data, and are in various phases of working their Pull 2 Exception Reports for data clean-up. Some counties have completed their Pull 2 data clean-up.
- Final pull dates for the Pilot counties will be adjusted and communicated, once the revised schedule for Pilot implementations has been determined.

... **Training?**

- Track 1 Training (Basic Computer Skills) continued throughout September. To date, over 130 employees have received the training. There are 2 more training dates scheduled for October, bringing Track 1 Training to completion.
- Track 2 Training (SVRS Functional System Training) began the week of September 26th, in Gloucester, Mercer and Ocean counties. Essex, Middlesex and Union Track 2 Training will be conducted during the week of October 3rd.
- System Administrator training for the Pilot counties was held on September 20th. System Administrators in the remaining counties will receive their training on either October 18th or 19th.

... **User Acceptance Testing (UAT)?**

- Phase II of UAT began on September 19th. Modules tested during Phase II were Poll Worker, Polling Place, Petitions, Candidate Management and Redistricting.
- Also occurring during Phase II was retesting for problems found during Phase I, that were fixed by the vendor.
- Problems reported during Phase II of UAT and any remaining Phase I issues are currently being fixed by the vendor. They will be retested in early October.

The Municipal Clerks throughout the State of New Jersey will have selected use of the new SVRS, which will provide them with sufficient functionality to perform their local election responsibilities.

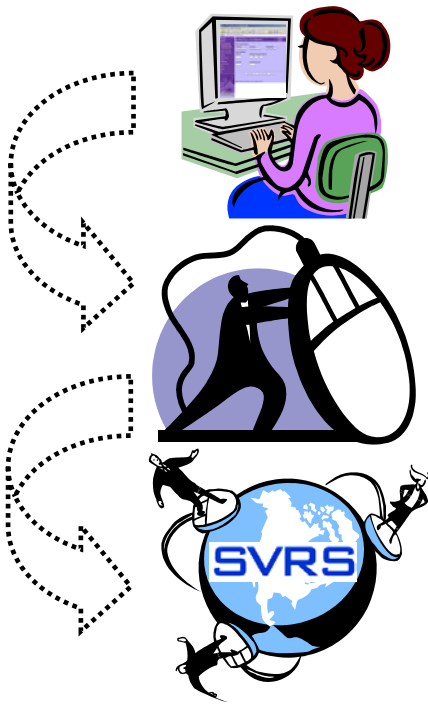
Functional training will be provided to **one person in each municipality, either the Clerk, or the Clerk's designee**. This training will consist of a 3-hour session and will include hands-on instructor led computer-based activities that train Municipal Clerks to operate the system effectively. Upon completion of the training, participants will be able to:

- Log into the SVRS
- Identify components of the voter record
- Perform voter inquiries needed to validate voter qualifications
- Maintain and enter local petition signatures

Currently, we are in the process of locating facilities and scheduling the training. SVRS training will be offered to the Municipal Clerks after their respective county Elections Offices have "Gone-Live" with the new system. Because of the large number of people who need to be trained across the state, training sessions will be offered on a regional basis. The regional training dates will be determined based on the availability of facilities that will accommodate the greatest number of trainees. Once the dates are determined, they will remain firm. Most likely training will be provided to the majority of clerks in the late November and mid December timeframe. A few sessions may be offered in late October for those counties who have already gone live.

Specific dates and registration instructions will be sent to the County Presidents of the Municipal Clerks Association for distribution to the membership.

Questions concerning this training should be directed to John Smith, SVRS Training Manager at jsmith@covansys.com or call (609) 588-4583.



ALL MANAGERS!

IF YOU HAVE STAFF MEMBERS WHO HAVE TAKEN SVRS BASIC COMPUTER TRAINING (TRACK 1), PLEASE ENCOURAGE THEM TO PRACTICE THOSE NEW SKILLS!

FUNCTIONAL TRAINING (TRACK 2) IS COMING UP SOON FOR EVERYONE. IT IS EXPECTED THAT ATTENDEES TO T2 TRAINING CAN ALREADY **USE THE MOUSE EFFICIENTLY** TO:

- NAVIGATE AND SELECT FIELDS
- CLICK TO SELECT AND OPEN DROP DOWN MENU ITEMS
- CLICK BUTTONS TO SELECT CATEGORIES OF RELEVANT INFORMATION
- SELECT A RANGE OF TEXT TO EDIT OR DELETE

PRACTICE... PRACTICE...PRACTICE
THANKS FOR YOUR HELP!

S T A T U S U P D A T E

2005

2006

2007

Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb

03/01 – 4/15 Phase 1 – Project Initiation Phase

- ✓ Project Kickoff Meeting - complete 03/09
- ✓ Detailed Project Planning – complete 3/14
- ✓ **ElectionNet** Demo – complete 3/16

03/09 – 6/03 Phase 2 – Business Needs Assessment / Gap Analysis

- ✓ JAD Sessions – complete 4/15
- ✓ Requirements Documents Accepted – complete 6/3
- ✓ Initial site surveys & site visits – complete 5/12

05/03 – 8/19 Phase 3 – Design and Implementation Planning

- ✓ Technical architectures & database design – complete 8/3
- ✓ Pilot and other install schedules - complete 8/3
- ✓ Training surveys and schedules - surveys complete 7/21, schedules complete 7/26 & training locations final 8/12

05/09 – 10/25 Phase 4 – Software Modification and Testing

- ✓ Finalize Implementation Plans – pilot counties CLIPs complete 7/29; remaining counties CLIPs complete 8/3
- Conduct User Acceptance Training and Testing (8/15 – 10/5) – in progress
- Customize application – in progress

08/18 – 11/07 Phase 5 – Pilot Implementation

- Host install of Hardware and Software – in progress
- Conduct final data conversion
- Train pilot users – in progress
- Validate, correct and eliminate duplicates to converted SVRS data

11/08 – 12/19 Phase 6 – Staged Rollout & Deployment

- Host install of Hardware and Software – in progress
- Conduct final data conversion
- Train users
- Validate, correct and eliminate duplicates to converted SVRS data

3/14 – 12/19 Phase 7 – Conversion and Interfaces

- ✓ Identify data needs
- Test, populate, validate, cleanse and refine data - in progress

10/11 Warranty

10/26 – 2/01 Phase 8 – Project Wrap-up and Transition to Maintenance & Support

- Accept Technical Documentation
- Complete Operational Transition to new SVRS

**All Counties Live
by 12/19/2005**

**01/01 Maintenance & Support
(through 2007)**